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CENTRAL INTELLIGENCE AGENCY
Washington, D. C.

ADMINISTRATION AND MANAGEMENT
OPERATING PROCEDURE
NUMBER 1/1 (Budget and Finance)

14 July 1948

Paragraph 1, Section III, Administration and Management Operating Procedure #1 (Budget and Finance) dated 7 January 1948, is amended by adding sub-paragraph f thereto as follows:

f. (1) The use of roomettes aboard trains may be authorized in travel orders [REDACTED] Office of Operations, when--

(a) The employee traveling has in his custody official papers classified as SECRET or above and sleeping accommodations are necessary while traveling;

(b) The employee has in his custody classified documents of such bulk and weight that they cannot be carried on his person.

(2) The use of extra-fare trains and planes for security purposes will not be authorized.

(3) Full justification must be included on travel vouchers when roomettes are authorized.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

[REDACTED]
Executive for
Administration and Management

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